

## Section 1

Russell Cawberry

A near miss is a potential hazard or incident that has not resulted in any personal injury or damage. Unsafe working conditions, unsafe employee work habits, improper use of equipment or use of malfunctioning equipment have the potential to cause work related injuries.

It is everyone's responsibility to report and /or correct these potential Near Miss /incidents immediately.

Please complete this form as a means to report these near-miss situations and submit it to your Health & Safety Manager.

## WHAT HAPPENED & WHEN DID IT HAPPEN

Date of Near Miss	
Time of Near Miss	
Date Reported	
Time Reported	
Address of Near Miss	
Location of Near Miss	
Russell Cawberry Project Number	

## Please check all appropriate conditions:

Unsafe Act		Unsafe Equipment	
Unsafe Condition		Unsafe use of equipment	
Describe Near Miss or Potential Hazard:			

## Section 2

Russell Cawberry	
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Near Miss Investigation
<b>Description of the near-miss (after investigation):</b>
<b>Causes (primary &amp; contributing):</b>
<b>Corrective action taken (i.e. hazard removed, replace, repair or retrain in the proper procedures for the task)</b>
<b>Investigation not completed for the following reason:</b>

<b>Name:</b>	
<b>Date:</b>	
<b>Signature:</b>	