

RISK ASSESSMENT SHEET – Site Risk Register

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|----------------|--|------------|--------------------|
| Prepared for: | | | |
| Site: | | | |
| Work Activity: | | | |
| Project No.: | | Work scope | General site works |
| Created by | | Date | |

| | | | | | | |
|-------------------|---|---|----|----|----|----|
| 5 x 5 Risk Matrix | | | | | | |
| LIKELIHOOD | 5 | 5 | 10 | 15 | 20 | 25 |
| | 4 | 4 | 8 | 12 | 16 | 20 |
| | 3 | 3 | 6 | 9 | 12 | 15 |
| | 2 | 2 | 4 | 6 | 8 | 10 |
| | 1 | 1 | 2 | 3 | 4 | 5 |
| | | 1 | 2 | 3 | 4 | 5 |
| CONSEQUENCES | | | | | | |

Risk Rating

High

Medium

Low

Risk Rating (Likelihood x Consequence)

16-25 = High Risk: - Action required to eliminate or reduce risk

9-15 = Medium Risk: - Action required to reduce or control risk

1-8 = Low Risk: - No action required but review where necessary

| Activity / Process | Hazard | Risk | Those affected | Initial Risk Rating = | | | Controls introduced in order to reduce risk | Final Risk Rating= | | |
|---------------------------------------------------|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------|-------------------------------------------------------|-----------------------|----------|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------|----------|
| | | | | L | C | R | | L | C | R |
| USE OF LADDERS, STEPLADDERS & TRESTLES | Injury from the fall of materials / operative from the ladder. Falling from heights. Over balancing | Falls of persons from height Over reaching Falling of materials and tools | Employees, Sub-Contractors, Visitors & General Public | 4 | 5 | 20 | 1. Staff members to be trained on the usage of ladders, stepladders & trestles 2. Ensure ladders checks to stiles, rungs etc. have been completed before use. 3. Consider if ladder is correct tool for the job. 4. Check ladder to see it is correct length, type and in good condition before use. 5. Keep all ladder work to a minimum and only use ladders for light remedial work of 15-minute periods. 6. Always fix and foot ladders. | 2 | 2 | 4 |

Title: Generic Risk Assessment Sheet
 Effective Date: January 2018
 Revision Number: 1
 Our ref: RCL17-116v2

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 Author: H&S Department
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| | | | | | <p>7. Set ladders to 75 degrees or use 1 to 4 ratios.</p> <p>8. Do not use ladder to transport glass, debris, or materials.</p> <p>9. When carrying ladder, plan route and ensure that the correct number of persons are available to help.</p> <p>10. Be aware of overhead power lines.</p> <p>11. Read guidance notices on safe use of ladders, stepladders & trestles.</p> <p>12. All ladders to be kept securely stored to prevent unauthorised usage.</p> <p>13. Always consider Barriers, 'Men working overhead' safety signage to be displayed.</p> <p>14. Always consider Demarcation route with a banksman to protect members of the public.</p> | |
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|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------|
|  |  |  |  |  |  |  |  | <p>Other:</p> <p>1. Anti vibration gloves may be required</p> |
|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------|

ENSURE THAT THE CORRECT PPE FOR THE TASK IS WORN AT ALL TIMES.

This risk assessment should be read in conjunction with all relevant method statements, safe systems of work and associated risk assessments as detailed on the Risk Assessment Briefing Record

All relevant H&S information will be relayed to staff through inductions, toolbox talks and Information displayed around site.

Method Statement Briefing Record

Briefing delivered by:

Position:

Date:

We (the undersigned) have read and understood the attached method statement and will comply with the specified requirements and control measures. If the work activity changes or deviates from that originally envisaged, we will seek further advice and request an amended method statement.

| Name (Print) | Signature | Date |
|--------------|-----------|------|
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