

## RISK ASSESSMENT SHEET – Site Risk Register

Prepared for:			
Site:			
Work Activity:			
Project No.:		Work scope	General site works
Created by		Date	

5 x 5 Risk Matrix

L

I

K

E

L

I

H

O

O

D

5	5	10	15	20	25
4	4	8	12	16	20
3	3	6	9	12	15
2	2	4	6	8	10
1	1	2	3	4	5
	1	2	3	4	5

CONSEQUENCES

Risk Rating

High

Medium

Low

Risk Rating (Likelihood x Consequence)

16-25 = High Risk: - Action required to eliminate or reduce risk

9-15 = Medium Risk: - Action required to reduce or control risk

1-8 = Low Risk: - No action required but review where necessary

Activity / Process	Hazard	Risk	Those affected	Initial Risk Rating =			Controls introduced in order to reduce risk	Final Risk Rating=		
				L	C	R		L	C	R
Lone Working	Violence and aggression against staff Work in remote/isolated areas Manual Handling Exposure to hazardous environments/substances Poor communications Road rage	Sudden illness or accident. Violence, threats or abuse. Theft or intruders Driving related incidents	Employees, Sub-Contractors,	4	4	16	<ol style="list-style-type: none"> <li>Ensure adequate supervision is provided and that control measures remain valid for the duration of the work</li> <li>Ensure appropriate safety equipment and PPE are made available</li> <li>All operatives working alone are to advise their supervisor of where they will be, what they will be doing and when they intend to return.</li> <li>Operatives should report back on a regular basis and inform them of any changes to their plans</li> <li>Lone working shall only be permitted where the risk to employees is considered low</li> <li>Regular checks to be made to ensure that all lone workers are safe and not at risk</li> <li>Vulnerable and inexperienced persons should not be allowed to work alone</li> <li>Lone working should not be permitted unless the risk are low</li> </ol>	2	2	4

					<p>9. All operatives should be informed of the hazards and instructed on the required safe systems of works and control measures</p> <p>10. All operatives are to receive appropriate training for the work they are to undertake, including what to do in an emergency</p> <p>11. Systems to be established to restrict the entry of non-authorised persons into the company's premises.</p> <p>12. All staff involved in lone working to be provided with a suitable means of communication and a personal first aid kit.</p> <p><b>Guidance information</b></p> <p>1. INDG 73 Working Alone in Safety</p> <p>2. INDG 69 Violence at Work</p>	
--	--	--	--	--	---	--

								Other:  1. Anti vibration gloves may be required
---	---	---	---	--	---	---	---	--

**ENSURE THAT THE CORRECT PPE FOR THE TASK IS WORN AT ALL TIMES.**

This risk assessment should be read in conjunction with all relevant method statements, safe systems of work and associated risk assessments as detailed on the Risk Assessment Briefing Record

All relevant H&S information will be relayed to staff through inductions, toolbox talks and Information displayed around site.

**Method Statement Briefing Record**

**Briefing delivered by:**

**Position:**

**Date:**

We (the undersigned) have read and understood the attached method statement and will comply with the specified requirements and control measures. If the work activity changes or deviates from that originally envisaged, we will seek further advice and request an amended method statement.

Name (Print)	Signature	Date